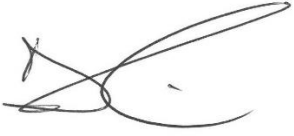


**OFFICER DELEGATION SCHEME  
RECORD OF OPERATIONAL DECISION**



<b>Date:</b> 1 December 2020	<b>Ref No:</b> 342	
<b>Responsible Officer:</b> Claire Pearce – Clerical Assistant		
<b>Title/Subject matter:</b> Temporary Signs for Bury Cancer Support Centre		
<b>Budget/Strategy/Policy/Compliance:</b>		
(i) Is the decision within an Approved Budget?	Yes	
(ii) Is the decision in conflict with Council’s policies, strategies or relevant service plans?	No	
(iii) Does the decision amend existing or raise new policy issues?	No	
(iv) Is the decision a non-key decision (below £100,000, outside the MO definitions)	Yes	
Is publication still required? (see guidance)	Yes	
<b>Summary:</b>  Approval of 40 temporary Signs on street lighting columns and poles. To be sited at various points around the Borough.		
<b>Options considered:</b>		
<b>Decision [with reasons]:</b> Approval for signage for the temporary premises (5 <sup>th</sup> to 20 <sup>th</sup> December) of the Bury Cancer Support Charity shop at Eton Hill Road Business Park.		
<b>Decision made by:</b>	<b>Signature:</b>	<b>Date:</b>
D R Giblin Head of Engineering		01/12/2020
<b>Members Consulted [see note 1 below]</b>		
Cabinet Member/Chair		
Lead Member		

**Notes**

1. Where, in accordance with the requirements of the Officer Delegation Scheme, a Chief Officer consults with the appropriate Cabinet Member they must sign the form so as to confirm that they have been consulted and that they agree with the proposed action. The signature of the Opposition Spokesperson should be obtained if required, to confirm that he/she has been consulted. Please refer to the MO Guidance.
2. **This form must not be used for urgent decisions.**
3. Where there is any doubt, Corporate Directors should err on the side of caution and seek advice from the Council's Monitoring Officer.